



## New Online Payment System

### ParentPay - our new online payment service

We are pleased to announce that we will shortly be accepting payments online for items such as dinner money, breakfast club, afterschool clubs and school trips. Using a secure website called ParentPay you will be able to pay online using your credit / debit card or continue to make cash payments at PayPoint stores. ParentPay will be our only method of making payments to school and we will be running a cashless office.

#### What are the benefits to parents & pupils?

- ParentPay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like, 24/7
- The technology used is of the highest internet security available ensuring that your money will reach school safely - offering you peace of mind
- Payments can be made by credit/debit card or also through PayPoint
- Full payment histories, balance alerts and statements are available to you securely online at anytime

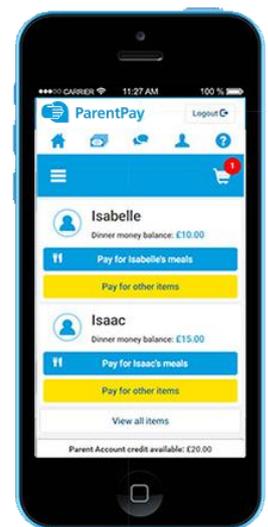
#### What are the benefits to our school?

- You can help us reduce workload for all staff as no more counting cash, chasing debt and we can also stop cash collection services
- Creates more time to lend to educational support and the smooth running of the school
- Improves school security
- Using ParentPay also ensures that all financial transactions are safe and secure

### How to get started with ParentPay?

We will send you your account activation details in the near future. Once you receive these:

- Visit [www.parentpay.com](http://www.parentpay.com)
- Enter your Activation username and password in the Account Login section of the homepage  
NB. These are for one-time use only, please choose your own username and password for future access during the activation process
- Provide all the necessary information and choose your new username and password for your account - registering your email address will enable us to send you receipts and reminders
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment



If you have any questions, please contact Mrs Headen / Mrs Jackson. For more information, visit [www.parentpay.com/parents/](http://www.parentpay.com/parents/)